



**THE INTERNATIONAL
FLUID POWER SOCIETY of AUSTRALIA INCORPORATED**
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Minutes of the Annual General Meeting of The International Fluid Power Society of Australia Inc. held on August 16, 2013, at Royal Perth Yacht Club.

1.0 Welcome

The President, Tim Bailey declared the annual general meeting of The International Fluid Power Society of Australia Inc. open at 8:50 pm and welcomed all members and guests.

2.0 Meeting attendance & apologies

Apologies were been received from Stuart Coleman, Phil Bristow-Stagg, Keith Griffiths, Trevor Pitcher and Frank Mulholland.

The register of members attending the meeting is held by the Executive Officer and is available on request by any IFPSA member.

3.0 AGM 2012 minutes of meeting

The minutes of the 2012 annual general meeting that had been previously posted on the IFPSA website and that had also been printed and copies placed on all of the AGM dinner function tables, were confirmed as correct on the motion of Steve Wells and seconded by Peter Dallimore. The motion was passed unanimously.

4.0 Activities of The IFPSA during the last twelve months

The President provided the following information:

- 4.1 Three magazines have been published since the last AGM. Stuart Coleman, who arranged and published the newsletters, was thanked as were the newsletter contributors and sponsors. Stuart also maintained the IFPSA website which continues to receive high levels of hits and flow-on enquiries and, as a result, consumes a lot of Stuart's time.
- 4.2 The following took place in the training area of The Society's activities over the 2012-2013 year:
 - Stuart Coleman has continuously kept the website up to date and expanded it in making more webinars etc. available to members.
 - Stuart is continuing the development of a hydraulic circuit design training seminar and the animation of slides for the Introduction to Hydraulics training seminar.
 - The IFPSA sponsored an award for a FP student at CIT and additional student awards are available to qualified applicants.

- The IFPSA has established and signed a Memorandum of Understanding with Challenger Institute of Technology and both organisations are working together to improve and expand fluid power training.
- Vice President, Ian McDonald, has established communication with Ian Turnbull of Box Hill TAFE in Melbourne and they are working together in cooperation with Fluid Power Society Inc. (FPS Inc. - formerly FPS Victoria) to improve and expand fluid power training in Victoria and other states of Australia.
- The IFPSA has commissioned a cartoonist to develop safety cartoons/posters for sale to the fluid power industry and the first is currently being finalised.

4.3 Executive Officer, Stuart Coleman, has:

- Provided a constant output of emailed information to IFPSA members over the last year advising them of fluid power people looking for work, IFPS and BFPA newsletters, general safety alerts and other information.
- Changed Fluid Talk magazine from hard copy to an e-magazine at substantial cost savings. About 12 *e-mags* will be produced each year so that news is more current. The first will be published in the next two months or so.
- Purchased an Australia-wide FP companies address list and has sent a copy of the last *Fluid Talk* magazine to about 40 Tasmanian companies with a covering letter suggesting that the recipients consider joining the IFPSA. A spike in IFPSA website hits followed the mail-out.
- Following the signing of the Memorandum of Understanding with Challenger Institute of Technology (CIT) and in cooperation with Ian McDonald of CIT, developed and published an International Fluid Power Society *Conductors & Connectors Fluid Power Training Information Brochure* covering six training courses to suit the Australian fluid power industry.

4.4 Ten general committee meetings have been held since the last AGM.

4.5 During the last year, the Society has conducted:

- A Christmas function at Fay and Trevor Pitcher's beautiful home in the foothills.
- A very successful Golf day at the prestigious Lakelands Country Club with thanks to the platinum sponsor, **K One Fluid Power**, all of the other sponsors, the participants and committee member Ken Fletcher who was the main organiser. Ken was very ably assisted by Stuart Coleman, Brian Hill and Ian McDonald. A full report of the event is in the last magazine and all members of the Society are asked to support the businesses of the various sponsors whenever possible.
- A visit to the Henderson ship building yard of Austal. The visit was well attended despite starting mid-afternoon on a working day and it was very interesting. Members and guests were shown over a new high-speed vehicle and passenger ferry and through some of the fabrication shops. Thanks to Austal for the privilege given to Society members and guests and thanks to Ian McDonald for organising the visit.

- 4.6 The High Pressure Hose Assembly (HPHA) registration system is still not being taken up as quickly as The Society would like it to but it is anticipated that this will change dramatically when licensing legislation is eventually enacted. This will be the initial main focus of the proposed national fluid power society.

Ian McDonald has updated the HPHA Registration System curriculum document to match current National Training System competencies.

- 4.7 Licensing of HPH assemblers and fluid power fitters:

- The IFPSA wrote to the WA government minister in Jan this year. The response said that minister considers that the current Western Australian government's *Occupational Safety & Health Regulations* (OS&H Regs.) cover the matter and that licensing is now the responsibility of the federal government through *SafeWork Australia*.
- The IFPSA does not accept that OS&H Regs. adequately cover the matter as the Regulations do not contain any specified levels of competency as would be the case under licensing.
- The IFPSA is now in discussions with FPS Inc. in reference to the formation of a national fluid power society to which both existing Societies will belong. Both Societies recognise that submissions to enact licensing in the Australian fluid power industry are more likely to succeed if the federal government only had to deal with one national fluid power organisation in Australia.

To date, two meetings have been held with FPS Inc. committee members – one with Ron Lippold, the current President and one with John Bolton who is a committee member. FPS Inc. is very interested in working with The IFPSA to set up a national Society to achieve licensing throughout Australia.

- Only one written or verbal objection to licensing has been received by The IFPSA to date. Everyone whom the IFPSA President has spoken to about licensing of particular categories of fluid power practitioners has been in favour of it and supports the IFPSA initiatives to bring licensing about in Australia.

- 4.8 Coming activities:

- A Golf Day will be held on Sunday Oct. 20 at the Lakelands Country Club. Application forms will be issued very soon – respond promptly as available places fill quickly.
- Christmas function late November – advice will be sent to members when the event has been arranged.

The President asked members to contact him if they know of particular events that can be arranged such as site visits that members know of, others that the IFPSA could arrange and site visits that members would like the committee to arrange.

- 4.9 The President said that the IFPSA committee wants to attract young people into joining the committee to ensure continuity in the years ahead and to provide young people with the opportunity of associating with the significant experience in business and fluid power engineering that exists amongst the committee members.

5.0 Financial Report

The President provided the financial report on behalf of the Treasurer, Stuart Coleman.

- As at July 31, The Society's total funds are \$58,081.22 credit.
- Most of the income revenue over the last 12 months has come from members' subscriptions, profits from the golf day of about \$1500 and some sales through The Society's on-line shop.

Acceptance of the financial report was proposed by Ian McDonald and seconded by Ian Lavington. The motion was passed unanimously.

6.0 General Business

There were no matters of general business on notice or raised at the invitation of the President.

The president thanked Stuart Coleman for his untiring contribution as the Executive Officer, Secretary and Treasurer and Ian McDonald and Barry Catanach for their work in the HPHA registration system the Curriculum Matrix and training generally. He also thanked the following IFPSA committee members for their work in managing and running the affairs of The Society over the previous 12 months: Phil Bristow-Stagg, Ian Lavington, Trevor Pitcher, Ken Fletcher Jnr, Keith Griffiths and Frank Mulholland.

7.0 Election of new committee

The President declared all committee positions vacant and appointed Alan Foote as the interim Chairman to conduct the election for the position of President for the following year. Tim Bailey was nominated in a motion proposed by Barry Catanach and seconded by Steve Wells. No other nominations were received and Alan declared Tim Bailey duly elected.

The President then called for nominations for vice President. Ian McDonald was proposed by Barry Catanach and seconded by Ian Lavington. No other nominations were received and the President declared Ian McDonald duly elected.

The President called for nominations for Executive Officer, Secretary and Treasurer. Stuart Coleman was proposed in a motion by Ian McDonald and seconded by Barry Catanach. No other nominations were received and the President declared Stuart Coleman duly elected to the positions.

The President called for nominations for general committee members and the following nominations were received:

Frank Mulholland, Phil Bristow-Stagg, Ian Lavington, Trevor Pitcher, Ken Fletcher Jr., Keith Griffiths, Barry Catanach and Alan Taylor.

All nominated people were elected unanimously on a motion proposed by Ian McDonald and seconded by Ian Lavington.

There being no other nominations, the above gentlemen were duly elected with unanimous approval.

8.0 Close

There being no further business, The President thanked everyone for attending the meeting and declared the meeting closed at 9:20 pm.

T. R. Bailey, President