



**THE INTERNATIONAL  
FLUID POWER SOCIETY of AUSTRALIA INCORPORATED**

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## **Minutes of the Annual General Meeting of The International Fluid Power Society of Australia Inc. held on July 20, 2012, at The Royal Perth Yacht Club.**

### 1.0 Welcome

The President, Tim Bailey declared the annual general meeting of The International Fluid Power Society of Australia Inc. open at 9:00 pm and welcomed all members and guests.

### 2.0 Meeting attendance apologies

Apologies were been received from Stuart Coleman, Phil Bristow-Stagg, Keith Griffiths, Alan Foote and Ben Lee.

### 3.0 AGM 2012 minutes of meeting

The minutes of the 2011 annual general meeting that had been previously posted on the IFPSA website and that had also been printed and copies placed on all of the AGM dinner function tables, were confirmed as correct on the motion of Barry Catanach, seconded by Ian McDonald. The motion was passed unanimously.

### 4.0 Activities of The IFPSA during the last twelve months

The President provided the following information:

- 4.1 Three magazines have been published since the last AGM. Stuart Coleman, who arranged and published the newsletters, was thanked as were the newsletter contributors and sponsors.

Stuart also maintained the IFPSA website which continues to receive high levels of hits and flow-on enquiries and consumes a lot of Stuart's time.

- 4.2 The following took place in the training area of The Society's activities over the 2011-2012 year:

- Committee member Ian McDonald attended the International Fluid Power Society AGM in the USA and has become an IFPS proctor which means that IFPS training and certification is now available in WA. Ian recently ran the first training at Challenger Institute of Technology (CIT).
- The IFPSA Executive Officer, Stuart Coleman, has set up the IFPSA website so that IFPSA members can access IFPS *webinars* – which are website-delivered training lectures or 'web-seminars'.
- Stuart Coleman has continued on the development of material for a hydraulic circuit design training seminar.
- The IFPSA sponsored an award for a fluid power student at CIT and the

IFPSA committee has approved the expansion of student awards in line with the BFPA awards system.

- The IFPSA and CIT are considering establishing a Memorandum of Understanding to increase fluid power training cooperation between the two.
- The IFPSA committee is considering specific training projects that would utilise the personnel and facilities of suitable fluid power companies in Perth in developing 'centres of excellence' to provide specific training such as setting relief valves, charging accumulators etc.
- Stuart Coleman is currently arranging for the animation of still slides in the IFPSA training module: Introduction to Hydraulics.

4.3 Executive Officer Stuart Coleman has:

- Provided a constant output of emailed information to IFPSA members over the last year advising them of fluid power people looking for work, IFPS and BFPA newsletters, general safety alerts and other information.
- Arranged the reprinting of the IFPSA Technical Information booklet.
- Sent copies of the latest *Fluid Talk* magazine to about 125 Victorian fluid power companies with an IFPSA membership application form as part of IFPSA push to increase membership. The intention is to contact all fluid power companies in Australia in this way to ask them what level and form of fluid power training that they want.

4.4 Ten general committee meetings have been held since the last AGM

4.5 During the last year, the Society has conducted:

- A very successful Golf day at the prestigious Lakelands Country Club with thanks to the platinum sponsor, **K One Fluid Power**, all of the other sponsors, the participants and committee member **Ken Fletcher** who was the main organiser. Ken was very ably assisted by **Stuart Coleman** and **Brian Hill**. A full report of the event is in the last magazine and all members of the Society are asked to support the businesses of the various sponsors whenever possible.
- A Christmas function at the Irish Club.
- A visit to WA Newspapers.
- A visit to Polytechnic West (formerly Midland TAFE).

4.6 Curriculum Matrix: Committee men Ian McDonald and Barry Catanach are doing valuable work in matching the Curriculum Matrix with national training competencies and the IFPS certification system. The Society is grateful to Barry and Ian for the work they're both doing in this area as it's a very specialised task, it is not at all an easy task and it requires considerable time.

4.7 The uptake progress in the High Pressure Hose Assembly (HPHA) registration system is slow but The Society anticipates that this will change dramatically when licensing legislation is eventually enacted. Logically, licensed HPHA personnel will have a considerable 'head start' when this comes about.

Ian McDonald has updated the HPHA competencies list to match current National Training System competencies.

- 4.8 The gathering of information in support of the IFPSA's moves to bring about statutory licensing of workers in the HP hose assemblers and fluid power fitters areas is progressing and a letter containing the proposal will be sent to the WA state government in the next few months. However, as the federal government has now establishes a national licensing authority, it is anticipated that an approach will also have to be made to that body.

To date, only one objection to the proposed licensing of fluid power personnel has been received and every person that Tim Bailey has spoken to – in all levels of the industry – has supported the proposal.

- 4.9 Coming activities:

- Golf Day – October 21 – Lakelands golf Course.
- Training seminar – possibly in 2013 subject to demand.
- Christmas function to be held in late November.

The committee requests that members and guests keep a look out for suitable and interesting technical evening opportunities and advise a committee member accordingly.

- 4.10 The IFPSA is looking for young people to join The IFPSA general committee to maintain continuity as people retire. Volunteers needed!

## 5.0 Financial Report

The financial report was presented by the President on behalf of Stuart Coleman as follows:

- Trevor Pitcher's unconditional gift of \$50,000-00 to The Society has been invested on a term deposit at 5.8% pa.
- As at the date of this meeting, the total of the The Society's funds is \$ 62,110-83 and no outstanding creditors exist.
- An outline of significant expenditure over the last 12 months was given. Details can be obtained on application to Stuart Coleman.

Acceptance of the financial report was proposed by Ian Lavington and seconded by Barry Catanach. The motion was passed unanimously.

## 6.0 General Business

There were no matters of general business on notice or raised at the invitation of the President.

The president then called on Trevor and Fay Pitcher to come forward and he announced that it was the unanimous decision of the general committee of The Society that Trevor should be awarded a life membership of The Society for his long and consistent contribution to The Society and the fluid power industry.

The president explained that Fay was an equally-qualified recipient of The Society's mark of gratitude to Trevor as he could not have achieved all that he had in his business life without her strong support. The president said that Trevor had been a foundation member of the original Fluid Power Society of WA in 1976, he had always been active in all FPSWA and IFPSA activities and that he was a current

committeeman.

The president thanked Stuart Coleman for his untiring contribution as the Executive Officer, Secretary and Treasurer and Barry Catanach and Ian McDonald for their work in the HPHA registration system the Curriculum Matrix and training generally. He also thanked the following IFPSA committee members for their work in managing and running the affairs of The Society over the previous 12 months: Phil Bristow-Stagg, Ian Lavington, Lloyd Hollier, Trevor Pitcher, Ken Fletcher Jnr, Bo Szalek, Keith Griffiths, Frank Mulholland and Alan Foote.

#### 7.0 Election of new committee

The President declared all committee positions vacant and appointed Trevor Pitcher as the interim Chairman to conduct the election for the position of President for the following year.

Tim Bailey was nominated in a motion proposed by Barry Catanach and seconded by Bo Szalek. No other nominations were received and Trevor declared Tim Bailey duly elected.

The President then called for nominations for vice President. Barry Catanach was proposed in a motion by Ian Lavington and seconded by Frank Mulholland. No other nominations were received and the President declared Barry Catanach duly elected.

The President called for nominations for Executive Officer, Secretary and Treasurer. Stuart Coleman was proposed in a motion by Barry Catanach and seconded by Bo Szalek. No other nominations were received and the President declared Stuart Coleman duly elected to the positions.

The President called for nominations for general committee members and the following nominations were received:

Frank Mulholland, Phil Bristow-Stagg, Ian Lavington, Trevor Pitcher, Ken Fletcher Jr., Roy Park, Keith Griffiths, Ian McDonald.

All nominated people were elected unanimously on a motion proposed by Barry Catanach and seconded by Bo Szalek.

There being no other nominations, the above gentlemen were duly elected with unanimous approval.

#### 8.0 Close

There being no further business, The President thanked everyone for attending the meeting and declared the meeting closed at 9:35 pm.

T. R. Bailey, President